

Collection Factory User's Guide

Joomla Extension
Revised Version 1.0.0

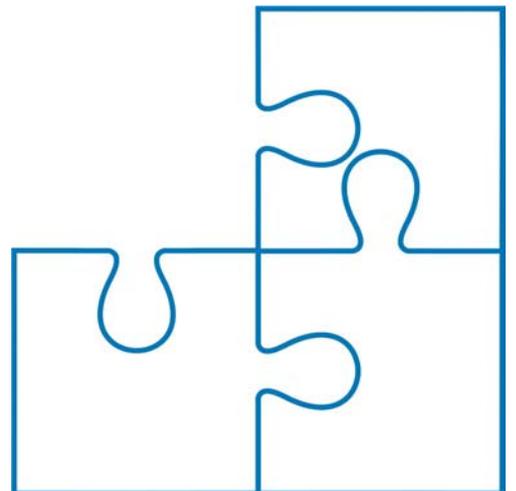


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1. Introduction.

1.1. Description.

Collection Factory allows collectors to create and maintain a user-friendly database of their collected items, organizing them in unlimited categories and subcategories (nested model) and including various statistical and financial reports, helping to keep evidence of owned items, but also keeping record of the missing ones.

For e-Commerce purposes, the collector has only to enable the built-in cart feature of component, then Collection Factory will offer also a full Shopping-Cart solution, with ordering system, payment gateways and invoices.

Collection Factory main features are

- unlimited category levels,
- personalized fields for collecting purposes,
- extended search and filtering options,
- Shopping cart with payment gateways Paypal, Moneybookers and bank wire,
- categories module, search module, multiple module for user criteria, random module
- bulk upload supporting CSV files
- export as XLS,
- statistical and financial reports,
- backup/restore,
- customizable language and CSS files.

1.2. Requirements.

Collection Factory is a native Joomla CMS extension. System requirements for Collection Factory are:

- Joomla 1.5.x

What is Joomla? Joomla is an award-winning content management system (CMS), which enables you to build Web sites and powerful online applications. Many aspects, including its ease-of-use and extensibility, have made Joomla the most popular Web site software available. Best of all, Joomla is an open source solution that is freely available to everyone. Also a major advantage of using Joomla is that it requires almost no technical skill or knowledge to manage. In order to obtain a free copy of the Joomla Content Management System just visit www.joomla.org.

- Web-Server or hosting with PHP 5.x.

What is PHP? PHP Hypertext Preprocessor is a widely-used general-purpose scripting language that is especially suited for Web development and can be embedded into HTML. Do not use PHP 5.0.4; these releases have known bugs that will interfere with the installation of Joomla! You should ask your host to upgrade to a later release as soon as possible where applicable.

Depending on its implementation purpose, Collection Factory can run with Joomla on different setups, supporting various media devices.



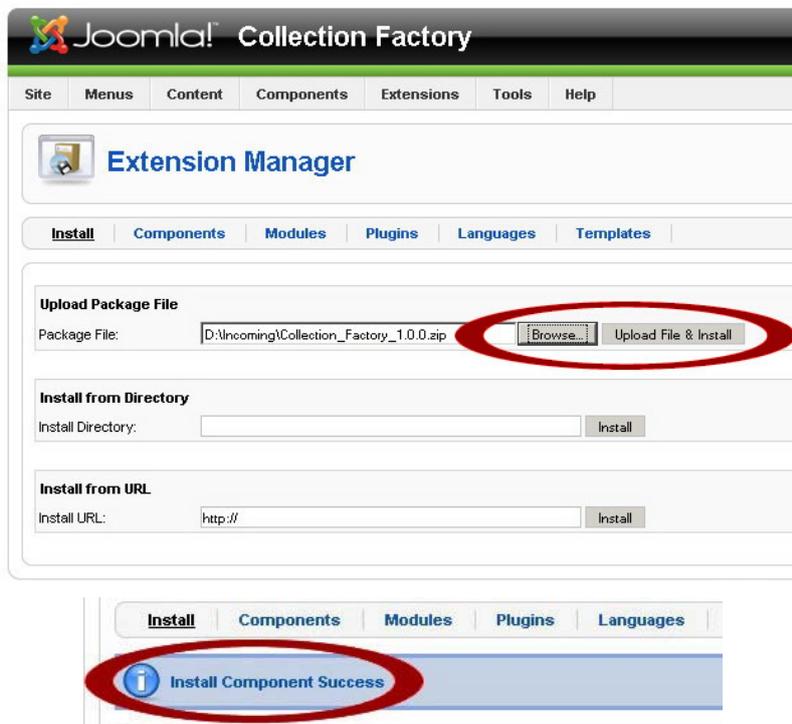
	Mobility	Restricted access	e-Commerce
USB Stick	✓	✓	
Local host		✓	
Web Server	✓	✓	✓

1.3. Installation.

The provided extension is a native Joomla!1.5.x solution. After acquiring the license and obtaining the zip-file kit, you already can proceed with the installation, a standard Joomla procedure. Please go through the complete User Guide and only then proceed with the installation.



- <http://www.yoursite.com/administrator>
- on the top main menu click Extensions
- choose Install/Uninstall



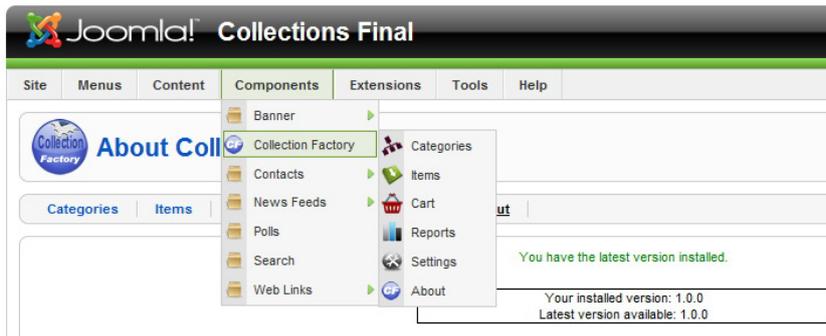
- on the Install Tab, click on Browse and choose the zip-file from your computer Collection_Factory_1.x.x.zip (around 0.8MB)
- click on Browse-button and the Package File path will be filled
- press the Upload File & Install button in order to install the component
- Install Component Success confirms that the component is ready to use.

Attention! After finishing with the installation and before entering your records, check the administrator area for the component configuration!

Note! During the installation process, the following tables will be added automatically to the database.

```
#__collection_conditions
#__collection_fields
#__collection_fields_details
#__collection_items
#__collection_orders
#__collection_paylog
#__collection_payments
#__collection_paysystems
#__collection_pricing
#__collection_settings
#__collection_states
#__collections_nestedcategories
```

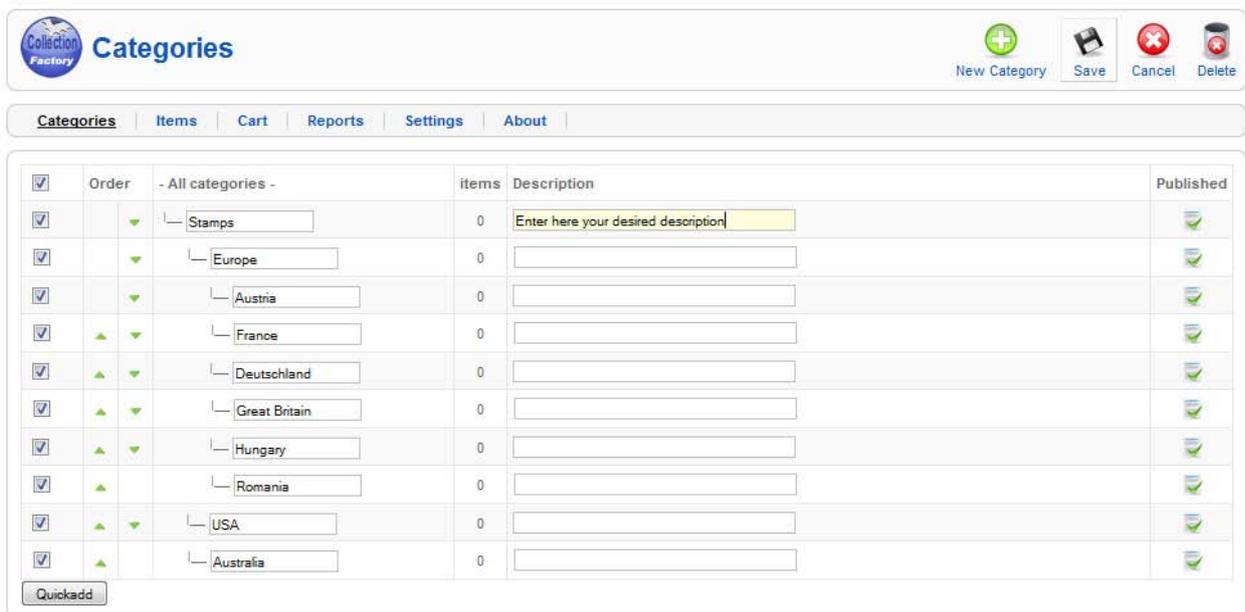
2. Administration.



The administration part of the site is called also the back-end. You can access this area by entering in the browser the following URL: <http://www.yoursite.com/administrator>. After you logged in, go to the upper menu on “Components” and click “Collection Factory”.

2.1. Categories. 🚩

Collection Factory is using a nested category model, allowing unlimited levels of categories and subcategories, supporting a name, description, ordering system and publishing state.



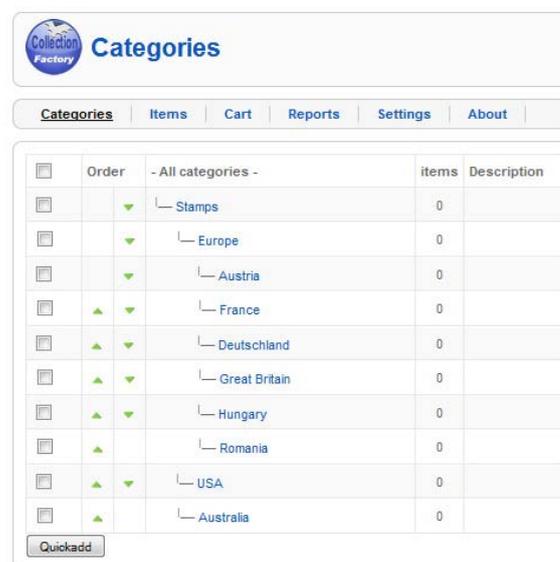
2.1.1. Category List.

On the Category list page the administrator can view all available categories, along with present number of items inside and their description. As available actions, the administrator can set their order, publish or unpublish them, edit by clicking on each category, or delete them.

In order to speed up the editing process, if multiple items are selected, then the administrator can edit their name and description directly on the list page, by pressing the “Edit” button. The changes will be saved into the database by clicking the “Save” button or disregarded if clicking the “Cancel” button.

Attention! If a category is unpublished and has published items inside, these items will not be visible on the frontend.

Attention! If a category is deleted, the existing items will remain unassigned to a category and will still be



visible on the front-end.

2.1.2. Quick-add Category.

In order to create a very fast category tree, the administrator can hit the “Quickadd” button and enter multiple categories and subcategories.

If no parent category is selected, then the new created categories will come directly into the category root system.

After adding several categories, use the multiple select and edit function in order to enter the desired description.

Attention! Write each category on a separate line. Subcategories should be indented only with a single space.

To Quick add Categories - Write the categories each on a line. Subcategories should be indented ONLY WITH ONE SPACE

Parent: Categories ▾

Stamps
 Europe
 Austria
 France
 Deutschland
 Great Britain
 Hungary
 Romania
 USA
 Australia

Cancel Quickadd

2.1.3. New/Edit Category.

When creating a new category or editing an existing one, the administrator can set the following attributes:

- parent category
- name
- description.

This function can be used also to move a category or subcategory, allowing complete flexibility inside the category tree. For this, when editing the category or subcategory, just choose another parent category using the category selection modal box.

To save the new category or the changes after editing, just press the “Save” button, available on top of the page, on the right side.

 **Category Management: [Edit Category]**

Categories | Items | Cart | Reports | Settings | About

Parent: Categories ▾

Name:

Description:

2.1.4. Category Selection.



The category selection utility is encountered on several pages under the administration area, as well on the front-end of the component, including also the search module. It allows easy access and selection to all existing categories. Basically it's a category tree, displayed in a modal box.

When working with the category selection utility, click first on the green arrow ▾ placed on the right side of “Categories”, to open the modal box with the first level of categories.

Click on the plus sign ⊕ to expand the tree or on the minus sign ⊖ to minimize an expended category or subcategory. To make the selection just click on the desired category name.

Note! This type of selection can be also encountered for other functionalities, like for example on the front-end when selecting the state or condition of an item, in order to perform a search with the Search module.

2.2. Items.

2.1.1. Items List.

The Item listing available in the administration area of the component allows a complete view and management of all existing items, including all available information as follows:

- main image (secondary image available only under edit and of course in the front-end area)
- name
- description
- category
- index
- quantity
- catalog number
- condition
- state
- catalog value
- my price value
- cart price
- published/unpublished (this setting is enabling the display of a certain item in the front-end area).



List Items

 New
 Edit
 Move
 Publish
 Unpublish
 Delete

Categories
Items
Cart
Reports
Settings
About

Keyword:

Order items:  Category: - All categories -
 - All conditions -
- All states -
- Visibility -

	Picture	Name	Index	Quantity	Catalog number	Condition	State	Catalog value	My price	Cart price	Published
<input type="checkbox"/>		1917. 1. Juni - 40 Bani Deutsche Marken mit Aufdruck MVIR und rumänischen Wert, Rahmendrauck in der Staatsdruckerei Bukarest hergestellt. Stamps\Europe\Deutschland\Occupations WWI	MVIR 3	3	Michel 3	mounted mint	collection	58.00 €	70.00 €	37.80 €	
<input type="checkbox"/>		1917. 1. Juni - 15 Bani Deutsche Marken mit Aufdruck MVIR und rumänischen Wert, Rahmendrauck in der Staatsdruckerei Bukarest hergestellt. Stamps\Europe\Deutschland\Occupations WWI	MVIR 1	3	Michel 1	mounted mint	collection	0.60 €	1.00 €	3.36 €	
<input type="checkbox"/>		1917. 1. Juni - 25 Bani Deutsche Marken mit Aufdruck MVIR und rumänischen Wert, Rahmendrauck in der Staatsdruckerei Bukarest hergestellt. Stamps\Europe\Deutschland\Occupations WWI	MVIR 2	0	Michel 2	cancelled	collection	1.30 €	2.00 €	3.78 €	
<input type="checkbox"/>		1917. 2. Juli - 10 Bani Freimarken: geänderter Aufdruck in Frakturschrift Stamps\Europe\Deutschland\Occupations WWI	MVIR 4	1	Michel 4	mounted mint	collection	3.50 €	4.00 €	5.10 €	
<input type="checkbox"/>		1917. 1. Juni - Ohne Rahmendrauck Marken mit Aufdruck des neuen Wertes Stamps\Europe\Deutschland\Occupations WWI	MVIR 1-3	1	Michel 1F-3F	mounted mint	collection	380.00 €	500.00 €	231.00 €	

Display #

Pagination is also available since most of the users will have hundreds or thousands of items. Items can be arranged ascendant or descendant by pressing each column header. In order to delete an existing item, select the item, then press the "Delete" button available on top of the page.

Attention! The process of item deleting is irreversible!

2.1.2. New/Edit Item.

New items can be inserted using the “new” button, available on top of the listing page.

Existing items can be edited by selecting them, then pressing the edit button or much easier, with just a simple click on their picture or name.

If no image is selected for an item, and the image setting is enabled, then the default image will be displayed.

When inserting a new item or editing an existing one, a secondary image can be inserted. If a present image needs to be erased or replaced, then check “Delete existing image”.

If several items are selected, then the “Edit” button is pressed, this will enable the multiple edit function, allowing direct field editing on the listing page. All field are here editable, less the category and images fields. After editing the desired items, press “Save” in order to write to the database, else press “Cancel” to discard all changes.

Edit Item
Cancel Save Item

Category **Occupations WWI** ▼

Name

Index Catalog number

Quantity Published

Description

Catalog value € My price € Cart price €

Condition State

First image 

Second image 

Filename: 3416a75f4cea9109507cacd8e2f2aefc.jpg
Delete existing image

Filename: a1d0c6e83f027327d8461063f4ac58a6.jpg
Delete existing image

Edit Item
Cancel Save Item

 List Items









Categories **Items** Cart Reports Settings About

Keyword: Search Reset
Order items: Category: - All categories - All conditions - All states - Visibility -

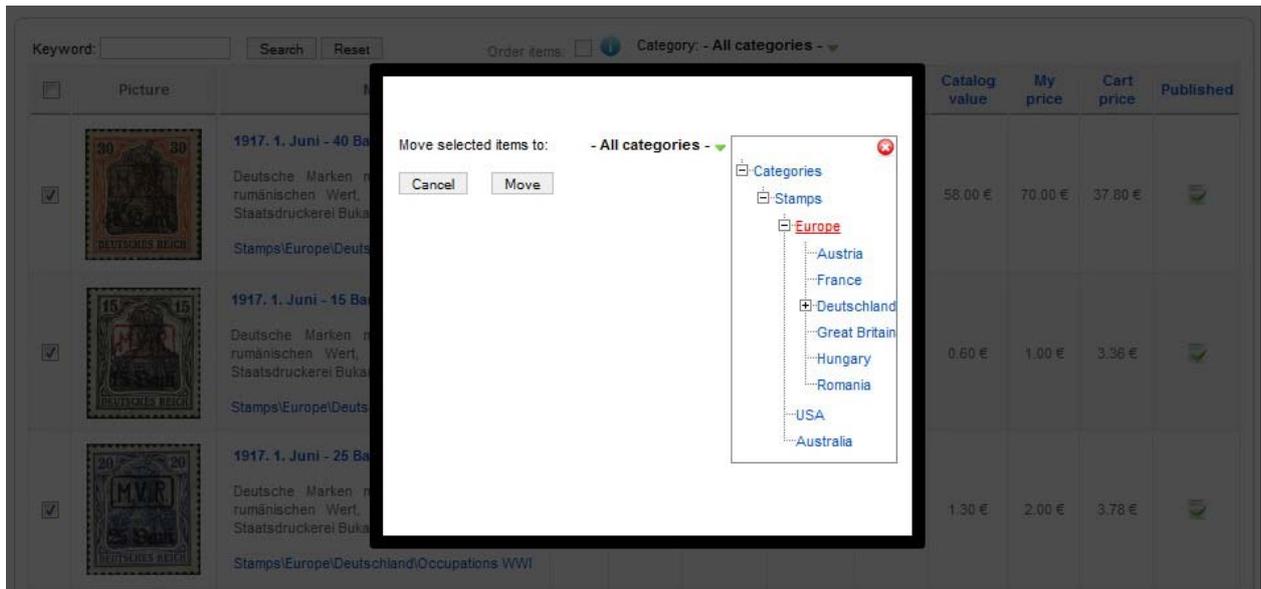
<input type="checkbox"/>	Picture	Name	Index	Quantity	Catalog number	Condition	State	Catalog value	My price	Cart price	Published
<input checked="" type="checkbox"/>		1917. 1. Juni - 40 Ba Deutsche Marken mit Aufdruck MVIR und rumänischen Wert. Stamps/Europel/Deutschland \Occupations WWI	MVIR 3	<input type="text" value="3"/>	Michel 3	<input type="text" value="mounted mint"/>	<input type="text" value="collection"/>	<input type="text" value="58"/>	<input type="text" value="70"/>	<input type="text" value="37.80"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>		1917. 1. Juni - 15 Ba Deutsche Marken mit Aufdruck MVIR und rumänischen Wert. Stamps/Europel/Deutschland \Occupations WWI	MVIR 1	<input type="text" value="3"/>	Michel 1	<input type="text" value="mounted mint"/>	<input type="text" value="collection"/>	<input type="text" value="0.6"/>	<input type="text" value="1"/>	<input type="text" value="3.36"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>		1917. 1. Juni - 25 Ba Deutsche Marken mit Aufdruck MVIR und rumänischen Wert. Stamps/Europel/Deutschland \Occupations WWI	MVIR 2	<input type="text" value="0"/>	Michel 2	<input type="text" value="cancelled"/>	<input type="text" value="collection"/>	<input type="text" value="1.3"/>	<input type="text" value="2"/>	<input type="text" value="3.78"/>	<input checked="" type="checkbox"/>

2.1.3. Move Items.

Like the multiple edit functionality, there is also an option to move multiple items to a desired category. Select the desired items and then press the “Move” button available on top of the page. A modal box will appear displaying the existing categories. Selected the new desired category, then press the “Move”.

A single item can be also moved, using the edit function. There, just assign a new category to the item, using the category selection tool.

Items can be also ordered (arranged) inside a category. For this, filter a desired category then check “Order items”. A new column with a blue arrow  will be visible. Use the arrow to simply drag and drop the items in the desired order. After finishing, just disable the “Order items” check. This ordering will be set as default in the front-end and backend, if no other filtering option is set.

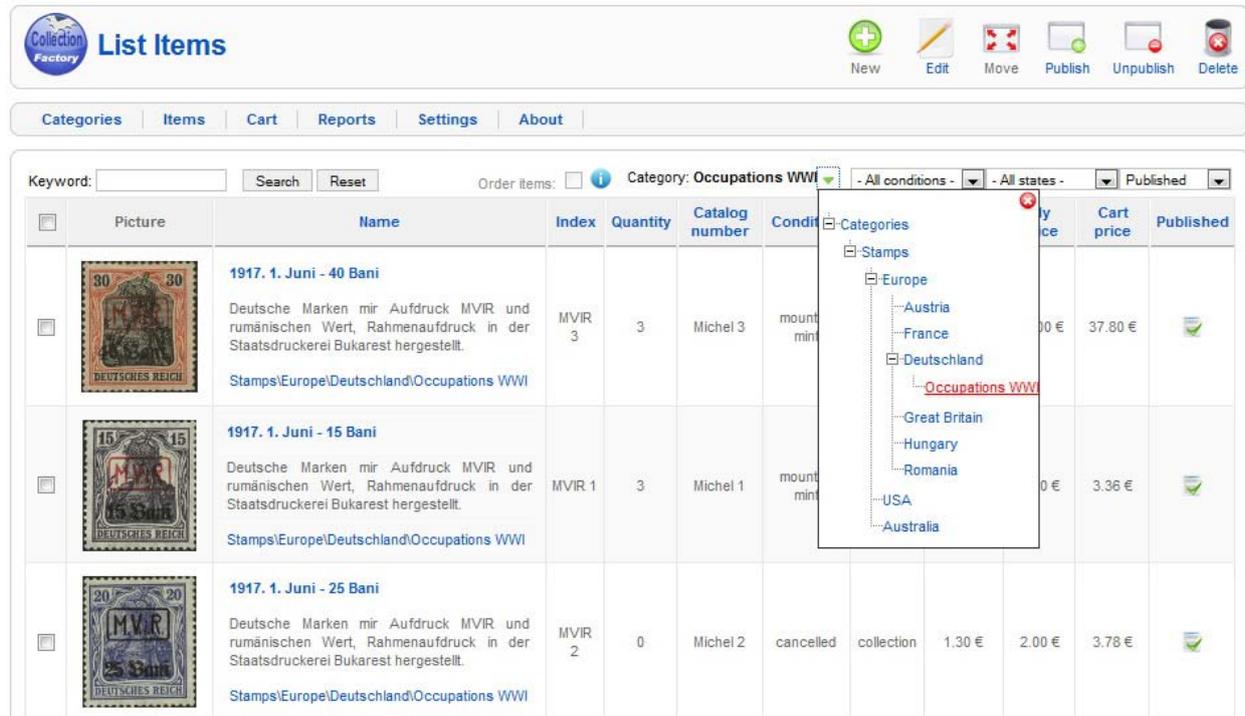


2.1.4. Filter Items.

In order to provide a full functionality, the search function and filters are also elaborate. First of all you can search after a word through the name and description fields, then the following filters are available to narrow the results:

- categories
- condition
- state
- published

The results, like in the normal listing, can be ordered ascendant or descendent by any of the following fields: name, index no., quantity, catalog no., condition state, catalog value, my price, cart price and published.



2.3. Cart. 🏠

Under the Cart menu, all orders placed in the front-end will be listed. Visible will be here the name of the customer, email, city, no. of items, payment method, order status and date.

A filter is available to select a certain order status:

-  pending (will be displayed after the order is placed)
-  confirmed (to be set after the payment is verified)
-  delivered (to be set after the item/items are sent)
-  cancelled (in case that the order was not finalized out of various reasons).

If desired, orders can be deleted by clicking the “Delete”  icon.

By clicking on the icon  next to the customer name, the invoice will be displayed.

Collection Factory Orders								
Categories Items Cart Reports Settings About								
								Order status: All
Name	E-mail	City	# items	Total	Payment method	Status	Date	Delete
Administrator 	atistvi@yahoo.com	fsdgfscvg	8	86.60 €	 Bankwire		2010-08-26 11:26:44	
Administrator 	atistvi@yahoo.com		2	26.59 €	 Bankwire		2010-08-17 12:53:19	
Administrator 	atistvi@yahoo.com		1	17.59 €	 Paypal		2010-08-17 11:55:20	
Administrator 	atistvi@yahoo.com		5	32.00 €	 Paypal		2010-08-16 13:57:17	
Administrator 	atistvi@yahoo.com		1	8.00 €	 Paypal		2010-08-11 12:41:34	
Administrator 	atistvi@yahoo.com		1	8.00 €	 Paypal		2010-08-11 12:41:19	
Administrator 	atistvi@yahoo.com		1	8.00 €	 Paypal		2010-08-11 12:40:26	
Administrator 	atistvi@yahoo.com		1	8.00 €	 Paypal		2010-08-11 12:39:42	
Administrator 	atistvi@yahoo.com		1	15.20 €	 Paypal		2010-08-11 12:38:53	
Administrator 	atistvi@yahoo.com	hbdsghsdgv	5	250.40 €	 Paypal		2010-08-11 12:37:00	

Display # 10   1 2 3   Page 1 of 3

On the cart section you can set the number of visible orders per page (pagination).

Attention! The process of order deleting is irreversible!

2.4. Reports. 📊

2.4.1 Statistical Reports.

The Statistical reports are presenting the status of the present records in the database. In the first group are counted the total no. of items with images, description, state, my price.

The second group displays the category information: all existing, published, unpublished and empty.

Collection Reports			
Categories Items Cart Reports Settings About			
Statistical reports			
Items with images	4	Number of categories	50
Items with description	169	Published categories	50
Items with "state"	176	Unpublished categories	0
Items with "my price"	167	Empty categories	50
Total single items ⓘ	175	Published records	175
Duplicates quantity ⓘ	1071	Unpublished records	1
Missing items ⓘ	1	Images size on disk	506.39KB
Total number of items	1092	Total records	176

The third group is counting the total single items (without duplicates, each database entry, even if catalog or index number is the same), total duplicates (depending on the selection in settings, all quantities higher than one), total missing items (all items having zero quantity) and the total no. of items (sum all quantities).

The fourth group is displaying the total of published records and unpublished records, the actual size of all images on disk and the total no. of records (database records).

2.4.2. Financial Reports.

The financial reports have an extra feature, being able to display the values according to two filtering options on filed condition and field state.

In the first group are displayed the calculated values based on the catalog value like follows: catalog single items value (total single items x catalog value), catalog duplicates value (total duplicates x catalog value), catalog total items value (total items x catalog value).

Financial reports			
Select condition: <input type="button" value="- All conditions -"/>		Select state: <input type="button" value="- All states -"/>	
Catalog single items	2627.65 €	"My price" single items	4602.68 €
Catalog duplicate items	2286.2 €	"My price" duplicate items	3964.22 €
Catalog total items	19123.7 €	"My price" total items	21537.68 €

In the second group are the calculated values based on the "my price" value: my price single items value (total single items x my price value), my price duplicates value (total duplicates x my price value), my price total items value (total items x my price value).

2.4.3. Export Data.

The data export is made as Microsoft Excel file, where each category is assigned to a separate Excel sheet with the included items. Records are listed with the following fields: name, description, index, catalog number, catalog value, my price, cart price, quantity, state and condition.



2.4.4. Cart Report.

The cart report display basic order information as total of confirmed- orders, items and orders value. Under confirmed orders are included here orders with the status confirmed and delivered.

The shipment value is displayed separately and not included in the initial confirmed orders value.

Cart			
Confirmed orders	7	Shipments value	35 €
Confirmed items	15	Pending orders	14
Confirmed orders value	150.57 €	Cancelled orders	3

Also a total no. of pending and cancelled orders is available. If any orders will be deleted, the report will disregard them. This area is unavailable, if the cart is disabled (no order records).

2.5. Settings.

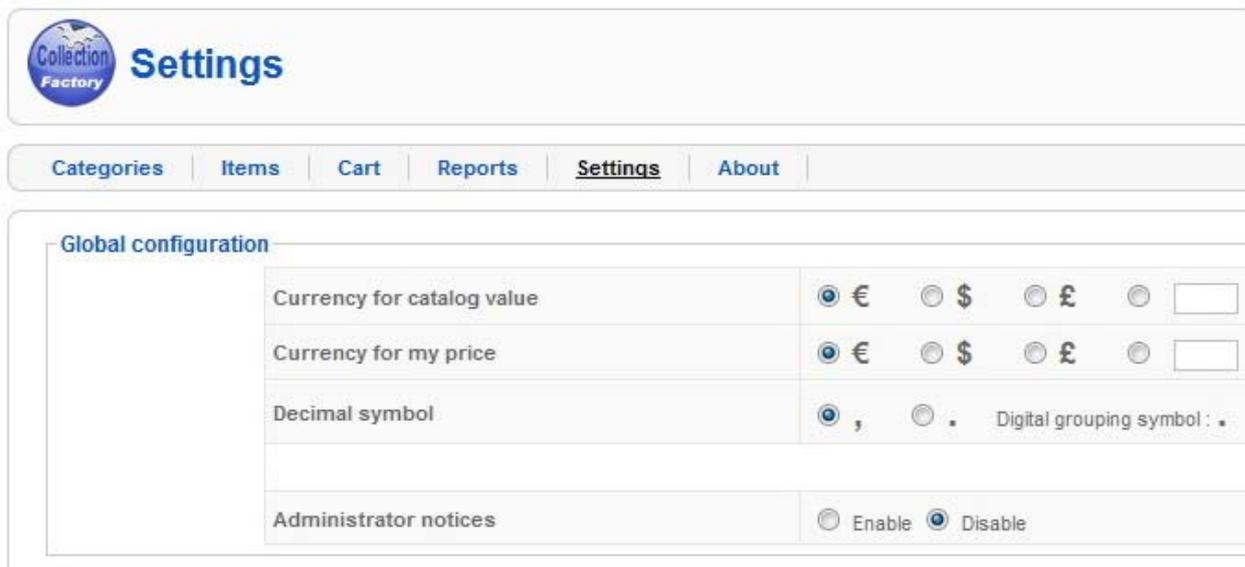
It is mandatory that before the first usage, the administrator should check all available settings and configure them according to his requirements.

2.5.1. Global Configuration.

On the first group of the settings, under global configuration the administrator can choose a default currency for the “catalog value” and “my price value” between Euro, USD and Pound or enter his one needed currency.

The decimal symbol can be set between “,” or “.” setting then automatically also the digital grouping symbol to ease the reading of the numbers. The component works with a two digit number format for all present values.

Administrator notices is enabling the PHP error reporting by displaying “notice” messages. This option should be enabled only for advanced programmers when developing further the platform.



The screenshot shows the 'Settings' page of the Collection Factory application. The 'Global configuration' section is active, displaying several settings:

Currency for catalog value	<input checked="" type="radio"/> € <input type="radio"/> \$ <input type="radio"/> £ <input type="radio"/> <input type="text"/>
Currency for my price	<input checked="" type="radio"/> € <input type="radio"/> \$ <input type="radio"/> £ <input type="radio"/> <input type="text"/>
Decimal symbol	<input checked="" type="radio"/> , <input type="radio"/> . Digital grouping symbol : .
Administrator notices	<input type="radio"/> Enable <input checked="" type="radio"/> Disable

2.5.2. Items Configuration.

“Use my own index” is enabling the entry of a own index number to each item. If disabled, the application will assign a unique index number to each item.

To cover as best as possible multiple fields of collecting, the application comes with two particular fields, fields which are allowing multiple personalized values. These two fields are:

- Item condition
- Item state

For each above field, there can be entered several values, which will later be available in a dropdown when adding a new item or modifying an existing one. Multiple values should be entered separated by a semicolon “;” (ex. “mounted mint;unmounted mint;partial mint;used;cancelled;on cover;on piece;overprint;perfin;revenue”).

The item configuration is designed mostly to help the data entry, by creating default values and maximizing the speed, in case there is no bulk import available. The following settings are filling automatically each “add new item” form with the preconfigured values.

- Default directory
- Default quantity
- Default published
- Default catalog value
- Default my price value
- Default condition
- Default state

Items configuration

Use my own index i	<input type="radio"/> No <input checked="" type="radio"/> Yes
Default input category	- All categories - ▼
Default quantity	<input type="text" value="1"/>
Default published	<input type="radio"/> No <input checked="" type="radio"/> Yes
Default catalog value	<input type="text" value="1.00"/> €
Default my price value	<input type="text" value="1.00"/> €
Item conditions i	mounted mint;unmounted mint;partial mint;used;cancelled;on cover;on piece;overprint;per
Default condition	mounted mint ▼
Item states i	collection;certified/signed;certificate;forgery;postal forgery;forged cancellation
Default state	collection ▼
Use images	Yes ▼
Resize image on item details page	<input type="text" value="265"/> X <input type="text" value="265"/> px (Leave blank for no resize.)
Resize image on items listing page	<input type="text" value="100"/> X <input type="text" value="100"/> px (Leave blank for no resize.)

The last group of options available under “Item configuration” is dedicated to the usage of images.

- “Use images” is enabling or disabling completely the usage of item images.
- “Resize image on item details page” (for the frontend area).
- “Resize image on items listing page” (for the frontend area).

2.5.3. Front-end Configuration.

With “Select category display”, the administrator can choose between two different looks “Default and Modern” of the category page. We recommend the usage of the Modern display, since it’s a more elaborate approach, enabling a clear perspective for the front-end user. “Display number of items on category page” is showing or hiding the items count on both category display types.

Front-end configuration

Select category display	<input checked="" type="radio"/> Default <input type="radio"/> Modern
Display number of items on category page	<input type="radio"/> No <input checked="" type="radio"/> Yes
Select visible fields for item listing page	
<input type="text"/>	<input type="button" value="Show field >>"/> <input type="button" value="<< Hide field"/> <div style="border: 1px solid #ccc; padding: 2px; margin-top: 5px;"> Picture Name Index Quantity Catalog number Condition State Description Cart price </div> <div style="text-align: center; margin-top: 10px;"> <input type="button" value="Move up"/> i this applies only for item list page <input type="button" value="Move down"/> </div>
Select visible fields for item details page	
<input type="text"/>	<input type="button" value="Show field >>"/> <input type="button" value="<< Hide field"/> <div style="border: 1px solid #ccc; padding: 2px; margin-top: 5px;"> Index Catalog number State Condition Description </div> <div style="text-align: center; margin-top: 10px;"> <input type="button" value="Move up"/> i this applies only for item details page, less "description" <input type="button" value="Move down"/> </div>
Hide filters on item listing page	<input checked="" type="radio"/> No <input type="radio"/> Yes

“Select visible fields for item listing page” is setting which fields are visible on the item listing page and set their column order.

“Select visible fields for item details page” is setting which fields are visible on the item details page and set their vertical order.

There is also an option to “Hide filters on item listing page”. This option was introduced since some webmasters prefer to use only the Search module which includes all filtering options and to avoid duplicity on the same page. If no search modules are published, then the filters should be visible in order to allow search functionality.

2.5.4. Item Requests.

When enabling the item request, a button will be visible on the item detail page in the frontend. Due to security reasons, if enabled this feature is available only with Recaptcha verification. For this you have to enter a key. For further information regarding Recaptcha click on the “Get key now” link.

Item requests	
Enable "request" button i	<input type="radio"/> No <input checked="" type="radio"/> Yes
Send requests to	<input type="text" value="change@me.com"/>
Recaptcha public key	<input type="text" value="6LdlxrkSAAAAAI3kEQyzjM5_itw7GnGWiu6EDE-3"/> Get key now!
Recaptcha private key	<input type="text" value="6LdlxrkSAAAAAPFoJa06xnhWMSBQ9PVHSoJpw0we"/>

The administrator can set a default email address where he will receive all submitted item requests.

2.5.5. Cart.

As mentioned in the introduction part the component can be used for personal inventory usage, presentation purposes of the collection, but also as a complete online store platform.

To activate the shop functionality, first the cart needs to be enabled and then configured.

The price of items “cart price” is based on selection, one of the two existing values in the database: “catalog value” or “my price value” plus/minus a percent from this selected value plus/minus a fixed nominated value.

The currency will be set automatically for the entire cart, depending on the initial selection (“catalog value” or “my price” currency).

A shipment tax can be added then, on each placed order. The administrator can set here two values, for internal and external shipment, which will be selectable during the checkout process.

Cart													
Enable cart	<input type="radio"/> No <input checked="" type="radio"/> Yes												
Cart price	Catalog value <input type="text" value=""/> + <input type="text" value="-40"/> + <input type="text" value="3"/> € i												
Shipment values	Intern: <input type="text" value="5"/> €												
	Extern: <input type="text" value="15"/> €												
Payment gateways	<table border="1"> <thead> <tr> <th>Enabled</th> <th>Payment method</th> <th>Description</th> </tr> </thead> <tbody> <tr> <td><input checked="" type="checkbox"/></td> <td> Bankwire</td> <td>Bankwire Payment method</td> </tr> <tr> <td><input checked="" type="checkbox"/></td> <td> Moneybookers</td> <td>Moneybookers Payment method</td> </tr> <tr> <td><input checked="" type="checkbox"/></td> <td> Paypal</td> <td>Paypal Payment method</td> </tr> </tbody> </table>	Enabled	Payment method	Description	<input checked="" type="checkbox"/>	 Bankwire	Bankwire Payment method	<input checked="" type="checkbox"/>	 Moneybookers	Moneybookers Payment method	<input checked="" type="checkbox"/>	 Paypal	Paypal Payment method
Enabled	Payment method	Description											
<input checked="" type="checkbox"/>	 Bankwire	Bankwire Payment method											
<input checked="" type="checkbox"/>	 Moneybookers	Moneybookers Payment method											
<input checked="" type="checkbox"/>	 Paypal	Paypal Payment method											
Decrease items quantity on each order	<input type="radio"/> No <input checked="" type="radio"/> Yes												
Add deleted order quantity to the initial stock i	<input type="radio"/> No <input checked="" type="radio"/> Yes												

From the payment gateways area the desired payment methods can be enabled, then with a click on each method a form will be visible, with the needed configuration. Basically for Paypal and Moneybookers the owners account email address has to be filled in. For the bank wire method an email template has to be filled, template which should contain all the needed bank account information in order to make a payment, since this template will be used for sending an email to clients that have selected the bank wire option and confirmed their order.

“Decrease items quantity on each order” and “Add deleted order quantity to the initial stock” are regulating the quantity of the ordered. If both enabled quantity is deducted from the initial stock each time an order is placed and having a pending or confirmed status. If status is cancelled, or the order are deleted directly (even having a pending status) then the stock is rebuild with the respective items.

The next area is dedicated to emails, where the administrator can set a separate email address where he will be informed about the placed orders. For this email there is also a template available, followed by a template for the email notification which goes out to the customer after confirming the order.

Admin email address 	<input type="text" value="atistvi@yahoo.com"/>
Order email to Administrator [USER] [NAME] [PRODUCT LIST] [CUSTOMER DETAILS]	User [USER] ordered [PRODUCT LIST] [USER]'s details: [CUSTOMER DETAILS]
Order email to Customer [USER] [NAME] [PRODUCT LIST] [CUSTOMER DETAILS]	Dear [USER], You ordered [PRODUCT LIST] Your details [CUSTOMER DETAILS] Thank you for your order! The Collection Site
Order invoice template	 Edit template

The last cart option is the “Order invoice template”, where the administrator can edit the invoice template with the needed details. The invoice will be later available by clicking the  invoice icon, under cart menu for the admin (administration area) in case he needs to print this out for his own set of documents or just attaching it to the package and for the customer on the front-end under the “Order history” menu.

2.5.6. Reports.

For the statistical and financial reports of the component, select the criteria to identify the duplicate items, after “Catalog number”, “Index” or “Only quantity”.

If “Index” criteria is selected, make sure that also the setting “use my own index” is enabled, since if disabled the component will automatically assign different index numbers to each item, leaving then the duplicates identification only upon the quantity number.

If “Catalog number” or “Index” are left empty when adding or editing an item, then these records will be treated as unique records, taking only the quantity field under consideration when calculating the duplicates.

Reports

Select duplicates by 

Catalog number 

- Catalog number
- Index
- Only quantity

Here a calculation example based on the following items:

Name	Catalog number	Index	Quantity
Item 1	123	AAA	1
Item 2	456	AAA	4
Item 3	789	BCD	1
Item 4	101	FGH	9
Item 5	101	IJK	2
Item 6	101	LMN	1

For the mentioned example items, the calculated statistic numbers will be the following:

<i>Criteria</i>	Catalog number	Index	Only quantity
Total single items	$1+1+1+1 = 4$	$1+1+1+1+1 = 5$	6
Duplicates quantity	$3+11 = 14$	$4+8+1 = 13$	$3+8+1 = 12$
Total number of items	18	18	18

2.5.7. Backup/Restore Database.

When generating the backup file (component settings and database records), the administrator can choose to include also the item images stored under `components\com_collection\img_items\.`

We recommend also to perform complete regulate site backups (using tools like JoomlaPack or going the old way: downloading all files on your local PC using a FTP client and exporting the database that Joomla uses) in order to avoid any issues and data loss caused by 3rd parties.

Generate Backup

Include item images: 

Restore Backup



Attention! When restoring the database, the process will delete the existing configuration and database records! If the restored a backup file which includes pictures, the image files with exact names existing on the server will be overwritten with the data from the zip file.

Attention! In order to ease updates in the future, if you have any customized files, like CSS or language files, we recommend noting down separately in a file all changes made and re-add them before testing to a newer version. If the rough version history description is not enough and you want to identify exactly the code changes of each version we recommend using a compare file utility like for ex. WinMerge.

2.5.8. Import Data.

The data import is a useful bulk upload, which will append data to your existing database. This will help for example populating much more easily your database, with existing records kept in different formats, now united in one.

Import from CSV



The CSV (your_desired_filename.csv) requires the following format in order to be compatible with the import function:

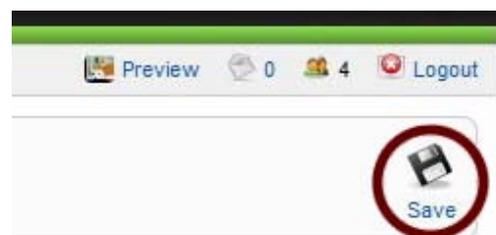
**Category Id;Ordering;Name;Published state;Description;Index;Catalog number;
Catalog value;My price;Quantity;State;Condition**

2.5.9. Save settings.

After all component configuration mentioned under chapters 2.5.x is completed, just press the "Save" button placed on top of the page, in order to save the settings for further usage.

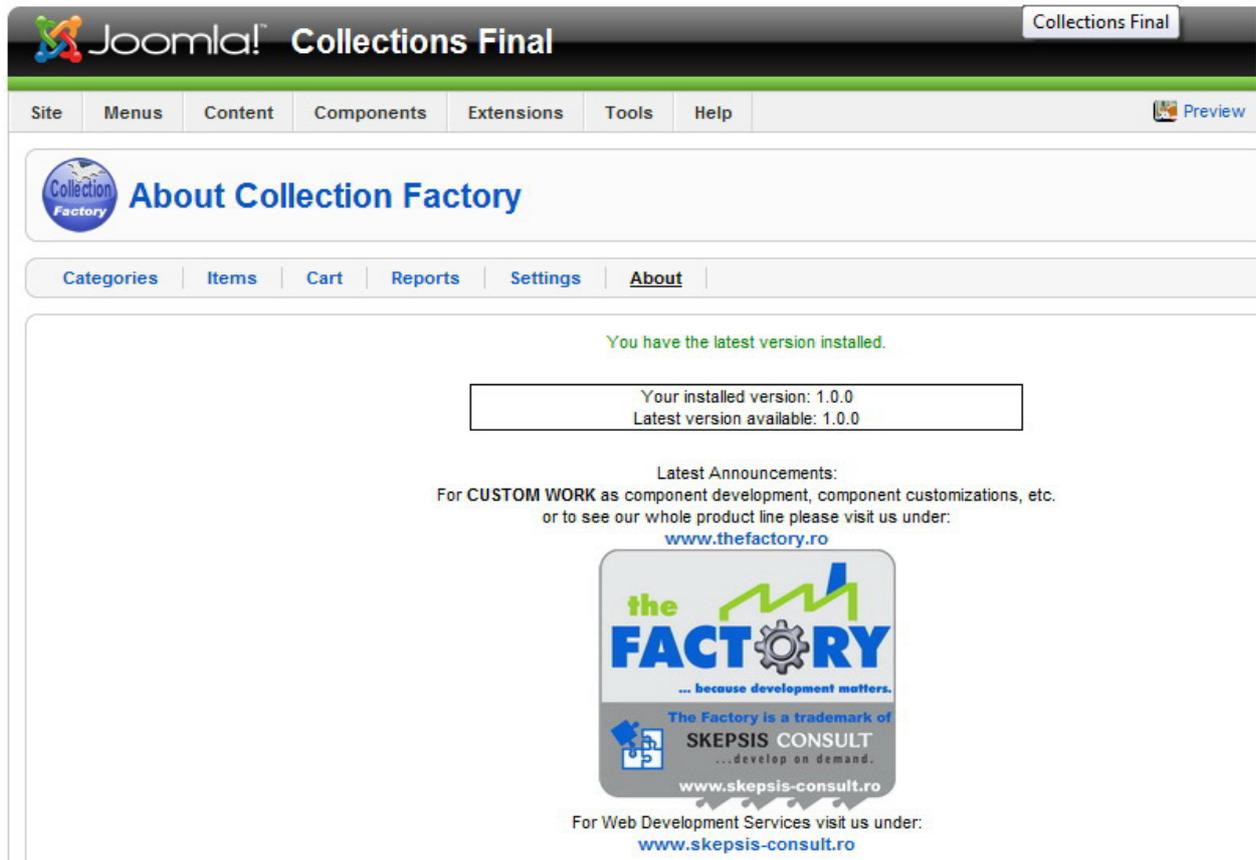
The configuration of Collection Factory is saved directly into the database, under table

#__collection_settings



2.6. About.

The about link is providing primarily information regarding “Your installed version” of the extension and is checking also for the Latest Version available on our server.



Joomla! Collections Final Collections Final

Site | Menus | Content | Components | Extensions | Tools | Help Preview

About Collection Factory

Categories | Items | Cart | Reports | Settings | **About**

You have the latest version installed.

Your installed version: 1.0.0
Latest version available: 1.0.0

Latest Announcements:
For **CUSTOM WORK** as component development, component customizations, etc.
or to see our whole product line please visit us under:
www.thefactory.ro



The Factory is a trademark of
SKEPSIS CONSULT
...develop on demand.
www.skepsis-consult.ro

For Web Development Services visit us under:
www.skepsis-consult.ro

These information are not coded in the component, they are refreshed from our website. We are using here a XML file, which is reading from our server to keep you informed about the component. It's not a "home call", nor does the component send any info out! It is just a version checker.

You can check the XML's structure on our website, under
http://www.thefactory.ro/versions/com_collections.xml

3. Front-end Interface.

In order to have direct access to the component menu items, the menu module should be published from the administration area. The menu module will display the Categories and Items links for site guests, adding the Cart and Orders history link for the logged users.

3.1. Categories.

The administrator can choose under the administration area, between two different views for the category content page: Default view and Modern view. As a smart utility the category module can be also published, which actually represent another option to display the category tree.

3.1.1. Default View.

The default view is a more simple approach to the category tree, displaying only the existing main categories then after pressing a certain category, displaying only the subcategories inside. On top of the page the category path is visible, path which can be used to navigate back to the parent category.

The category description is also displayed on the right side. To enter a category press the category name and to view the correspondent items just click on the view items icon  which will load the items listing page. The display of the number of items can be enabled or disabled from the settings area.

Coins

Name	Description
+ B.C.  0 items	
+ A.D.  0 items	

Coins\B.C.

Name	Description
Mint State  0 items	
About/Almost Uncirculated  0 items	
Extremely Fine  0 items	
Very Fine  0 items	
Fine  0 items	
Very Good  0 items	
Good  0 items	
About Good  0 items	
Fair  0 items	
Poor  0 items	

3.1.2. Modern View.

The modern category view is a more complex approach to the category tree, offering a complete overview along with the stylish visual arrangements.

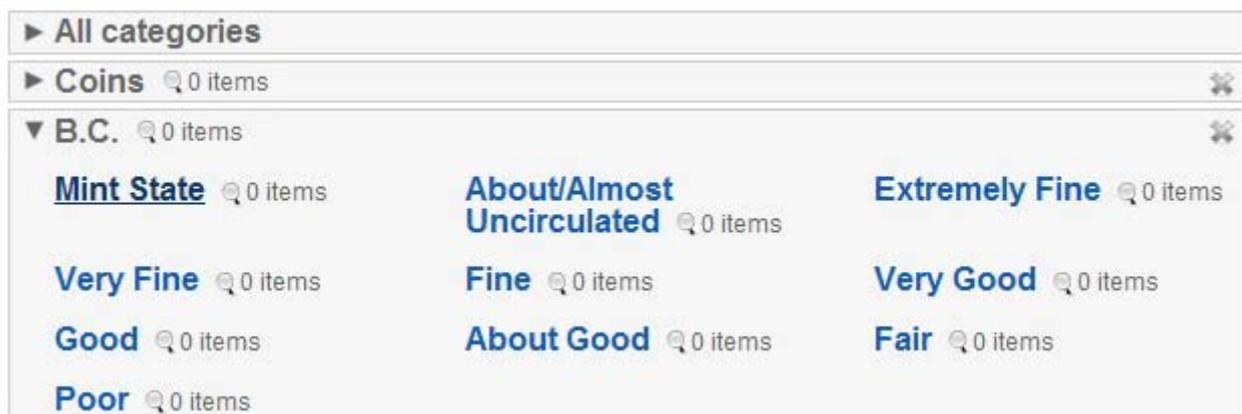
To enter a category press the category name and to view the correspondent items just click on the view items icon  which will load the items listing page. The display of the number of items can be enabled or disabled from the settings area.



The category is displayed along with the number of items, which can be enabled or disabled from the settings area. If a category description is available, this will be displayed beneath the category name, when the respective category slide is opened. Also if any subcategories are available, they will be also displayed along with their subcategories.



To close a slide and go back to a certain previous category level use the close sign  available on the right side.



3.2. Items.

3.2.1. Items Listing Page.

The Items listing page displays available items, depending on the selected filters: the search module or the search option available on top of the list, where both options can be enabled or disabled from the administration area. The search option enables the items filtering after a certain keyword, parent category, item condition and state. To reset the filter, press the X button.

Keyword: - All categories - - All conditions - - All states -

Picture	Name	Index	Quantity	Catalog number	Condition	State	Cart price
	1917. 1. Juni - 15 Bani Deutsche Marken mit Aufdruck MVIR und rumänischen Wert, Rahmenaufdruck in der Staatsdruckerei Bukarest hergestellt. Stamps\Europe\Deutschland\Occupations WWI	MVIR 1	3	Michel 1	mounted mint	collection	3.36 €
	1917. 1. Juni - 25 Bani Deutsche Marken mit Aufdruck MVIR und rumänischen Wert, Rahmenaufdruck in der Staatsdruckerei Bukarest hergestellt. Stamps\Europe\Deutschland\Occupations WWI	MVIR 2	1	Michel 2	cancelled	collection	3.78 €
	1917. 1. Juni - 40 Bani Deutsche Marken mit Aufdruck MVIR und rumänischen Wert, Rahmenaufdruck in der Staatsdruckerei Bukarest hergestellt. Stamps\Europe\Deutschland\Occupations WWI	MVIR 3	1	Michel 3	mounted mint	collection	37.80 €
	1917. 1. Juni - Ohne Rahmenaufdruck Marken mit Aufdruck des neuen Wertes. Stamps\Europe\Deutschland\Occupations WWI	MVIR 1-3	1	Michel 1F-3F	mounted mint	collection	231.00 €
	1917. 2. Juli - 10 Bani Freimarken: geänderter Aufdruck in Frakturschrift Stamps\Europe\Deutschland\Occupations WWI	MVIR 4	1	Michel 4	mounted mint	collection	5.10 €

By default the display shows the main image, name, description, category, index, quantity, catalog number, state, conditions and cart price. For detailed configuration options, like visible columns and their order, check the front-end configuration described under chapter 2.5.3.

With a simple click on the item image or item name, the item detail page will load. By clicking on a certain category, available on the item category path, the filter will be set then on that certain category.

Pagination is also available for 25, 50, 100 or 200 items.

3.2.2. Item Details Page.

The item details page is displaying particular item details, which are configured under chapter 2.5.3. On top of the page the category pathway is available, revealing the category parent of the selected item.

Index, Catalog number, State and Condition can be made visible or hidden, as well as their order set.

If the cart is disabled from the administration area, then the price and “Add to cart” button will be hidden. Also from the configuration area the “Send request” button can be enabled or disabled.

If the item has an empty description, this area will not be displayed, even if the description is set to visible.

Stamps\Europe\Deutschland\Occupations WWI



1917. 1. Juni - 40 Bani **Price:** 37.80 €

Index: MVIR 3 **Add to cart**

Catalog number: Michel 3

State: collection

Condition: mounted mint **Send request**

Description

Deutsche Marken mir Aufdruck MVIR und rumänischen Wert, Rahmenaufdruck in der Staatsdruckerei Bukarest hergestellt.

3.2.3. Send Request.

The send request form is opened in separate modal box, by clicking the specific button available on each item details page.

The complete send request option can be configured under the administration area, as presented under chapter 2.5.4. and will function only with the Recaptcha service, in order to minimize any security and spamming risk.

The index and item name will be automatically prefilled, as well the email field if the user is registered.

The potential customer can enter a desired question or message regarding that certain item, then enter the validation code as seen on the image.

If the first displayed validation code is not readable, it can be exchanged by clicking the red button .

By pressing the button, the request will be sent to the special email address, configured by the administrator.



Send request form

Index: MVIR 3
Name: 1917. 1. Juni - 40 Bani
Email: max@mail.com

Message: Please send me a high resolution scan of this item.
Best regards,
Max

Validation code:

Type the two words

Send request

3.3. Cart.

The cart is offering a potential customer the possibility to acquire certain desired item/items. They are five simple and clear stages, for a complete transparency towards the customer.

- A. Add to Cart
 B. Checkout C. Confirm Order D. Payment
 E. Delivery

A. To buy an item, customers will have to click the “Add to Cart” button. This will add the desired item to the cart, displaying the “Item added to cart” information, allowing further shopping. To proceed with the ordering, customers will have to click on the component menu the “Cart” option. If not logged or registered yet, the login form will be displayed.

B. When entering the cart, the Checkout form will be displayed. Here the customer can:

- update  the desired quantity of each item; if a certain quantity is needed which is not available on stock at this moment, then the customer will be notified that “Only x items are available” and the quantity will be set automatically to match the stock.
- remove certain items if desired from the order
- select the desired shipment (intern/extern)
- fill in the complete shipment address
- select the desired payment method (Paypal/Moneybookers/bank wire).

Name	Description	Quantity	Price	Remove
1917. 1. Juni - 25 Bani	Deutsche Marken mir Aufdruck MVIR und rumänischen Wert, Rahmenaufdruck in der Staatsdruckerei Bukarest hergestellt.	1	1 x 3.78 € = 3.78 €	
1917. 1. Juni - 40 Bani	Deutsche Marken mir Aufdruck MVIR und rumänischen Wert, Rahmenaufdruck in der Staatsdruckerei Bukarest hergestellt.	3	3 x 37.80 € = 113.4 €	
Total without shipment:		4	117.18 €	

Shipment:	5€ (Internal) ▼	Payment:	<input type="radio"/>  Bankwire <input type="radio"/>  Moneybookers <input checked="" type="radio"/>  Paypal
Name:	Max Musterman	<input type="button" value="Checkout"/>	
Email:	max@mail.com		
Street:	Berlinstr. 10		
Street #:			
Area code:	10115		
State:	Brandenburg		
Country:	Deutschland		

To finish this stage, the customer will press the “Checkout” button to land on the confirmation page.

C. On the Confirmation page the customer can verify all the information like items, sum total, shipment address, payment method and then press the “Confirm order” button.

[Back](#)

Name	Description	Price
1917. 1. Juni - 25 Bani	Deutsche Marken mir Aufdruck MVIR und rumänischen Wert, Rahmenaufdruck in der Staatsdruckerei Bukarest hergestellt.	1 x 3.78 € = 3.78 €
1917. 1. Juni - 40 Bani	Deutsche Marken mir Aufdruck MVIR und rumänischen Wert, Rahmenaufdruck in der Staatsdruckerei Bukarest hergestellt.	3 x 37.80 € = 113.4 €
Shipment: 5 €		
Total: 122.18 €		

Shipment address		Payment:	 Paypal 
Name:	Max Musterman	Email:	max@mail.com
Street:	Berlinstr. 10	<input type="button" value="Confirm order"/>	
Street #:			
Area code:	10115		
State:	Brandenburg		
Country:	Brandenburg		

If certain information is wrong and needs to be updated then just click back on the Cart menu to land on the checkout page.

D. After the order is confirmed the customer will receive automatically an email notification from the system and also the site administrator. If Paypal or Moneybookers are selected as payment methods, the customer will be automatically redirected to the payment processor pages to make proceed with the payment.

Module for buying Collection items - 117.18 EUR

[Buy Now](#)

For your safety all payments will be redirected to paypals https:// server for processing

In case of bank wire the customer will receive the email notification containing the bank account information where the payment has to be made.

At this stage the order is also registered into the system with the pending status and visible for the user under the "Orders history" menu and for the admin under the "Cart" menu. After the payment is received, the administrator can change the order status from pending to confirmed.

Note! All email notifications are configurable in the administration area under the settings menu of the extension.

E. After the payment was confirmed, the administrator can prepare the package and send the desired items. After finishing this last stage, the order can be further marked as delivered.

Note! For the statistical and financial information the confirmed delivered statuses are part of the confirmed orders.

3.4. Orders history.

Under Orders history link, the logged customer can see all his orders together with the number of items, total value, selected payment method, order status (pending/confirmed/delivered/cancelled) and date of order. If clicking on the  invoice icon or "view details" the invoice of that certain order will be displayed.

Order ID	# items	Total	Payment method	Status	Date
25 	4 (view details)	6,32 €	 Bankwire		2010-08-26 11:26:44
24 	23 (view details)	168,41 €	 Bankwire		2010-08-17 12:53:19
23 	9 (view details)	23,54 €	 Paypal		2010-08-17 11:55:20
22 	14 (view details)	33 €	 Paypal		2010-08-16 13:57:17
21 	56 (view details)	278,96 €	 Paypal		2010-08-11 12:41:34

Display # 5

« Start Prev 1 2 3 4 5 Next End »

Page 1 of 5

4. Modules.

To access the modules go to the upper menu of the Joomla Administration area and click on "Extensions", followed by "Module Manager".

On the "Site" section, a complete list of modules will appear with their publishing state, order, access level, template position, pages, type and ID. Access then each component module in order to set it up according to the desired settings.



Module Manager

Site
Administrator

Filter: Go Reset

- Select Template -
left
- Select Type -
- Select State -

#	Module Name	Enabled	Order	Access Level	Position	Pages	Type	ID
1	Collection Menu	✓	1	Public	left	All	mod_collection_menu	43
2	Collection Category Module	✓	2	Public	left	All	mod_collection_catree	46
3	Collection Search Module	✓	3	Public	left	All	mod_collection_search	47
4	Collection Multi Module	✓	4	Public	left	All	mod_collection_multi	49
5	Collection Random Image Module	✓	5	Special	left	All	mod_collection_randompic	48

4.1. Menu Module.

The Menu module needs to be published, in order to have a component link on the front-end interface, especially if the cart functionality is enabled.

On the right placed picture, all standard settings available for a module are visible.

Published menu on front-end for guests.



Published menu on front-end for registered users.



Module: [Edit]

Details

Module Type: **mod_collection_menu**

Title:

Show Title: No Yes

Enabled: No Yes

Position:

Order:

Access Level: (Public, Registered, Special)

ID: 43

Description: Module for Collection Factory

Menu Assignment

Menus: All None Select Menu Item(s) from the List

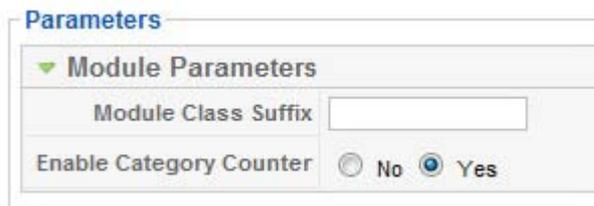
Menu Selection:

- ExamplePages
- Section Blog
- Section Table
- Category Blog
- Category Table
- keyconcepts
- Extensions
- Content Layouts
- Example Pages
- mainmenu
- Home
- Joomla! Overview
- What's New in 1.5?
- Joomla! License
- More about Joomla!

4.2. Category Module.

For a better overview, the component comes with a Category module, beside the available category view under the menu module.

When subcategories are present then the front-page visitor has to click on the plus sign  to expand the tree. In order to minimize a click on  is required. If no subcategories are present the only the simple structure lines will be visible . With a click on the category name the correspondent items will be listed in the content area of the page.



Along the standard module settings, the administrator can enable also the item counter for displayed category.

4.3. Search Module.

The Search module of the component enables the search after a certain keyword through all existing item name fields.

If the “check also description” checkbox is selected, then the search will filter also the description fields of each item.

To narrow down the search the filter can be restricted further after a

- certain category,
- item condition,
- item state,
- and a variable price range.

The results will load into the content area of the page.

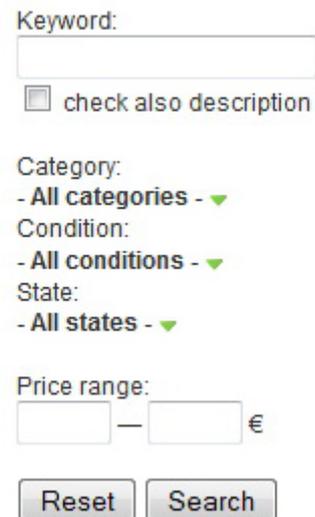
When using the price range, as price is considered here only the “Cart price” value.

To perform a new search after new the filtering criteria, just press the “Reset” button.

Category Module



Search Module



4.4. Multi Module.

The Multi Module is actually an all-in-one module. Since it has diverse filtering criteria, it can be easily published in multiple instances in order to allow separate filtering.

For example if the Quantity filter will be set on “only missing” then the module will become actually a “missing items module”.

First of all the number of displayed items in the module can be set. Then the order after three different criteria: Cart price, Item quantity or random.

A condition can be also set, if the displayed items are items with or without images and also the resize size of the existing images.

Parameters

▼ Module Parameters	
Module Class Suffix	<input type="text"/>
Items displayed	<input type="text" value="3"/>
Order by	<input type="text" value="Cart price"/>
Order direction	<input type="text" value="Descending"/>
Items must have images	<input checked="" type="radio"/> No <input type="radio"/> Yes
Maximum dimension allowed for images	<input type="text" value="150"/>
Display item's name	<input type="radio"/> No <input checked="" type="radio"/> Yes
Quantity	<input type="radio"/> Only missing <input type="radio"/> Only in stock <input checked="" type="radio"/> Both
Only with this state(s)	<input type="text"/>
Only with this condition(s)	<input type="text"/>

The item name can be also set to be displayed under the item image.

Further conditions can be set through the quantity: only missing, only in stock, or both criteria. The last available criteria, transforming this module in to a complete module are the filters after a certain state(s) or certain condition(s).

4.5. Random Image Module.

This module is simply displaying random images from the existing items in the database.

The number of displayed items can be set and the resize size of the images shown in the module.

The random items can be also filtered after a certain state or a certain condition.

Parameters

▼ Module Parameters	
Module Class Suffix	<input type="text"/>
Nr of pictures displayed	<input type="text" value="3"/>
Maximum dimension allowed	<input type="text" value="150"/>
Only with this state	<input type="text" value="mint"/>
Only with this condition	<input type="text" value="certified"/>

5. Customizations.

5.1. Language Files.

The component release contains always by default the English language files.

Languages files are INI files stored in "language" folder of the site. If you want to create a new language file for your other language, then copy the existing language files

```

\language\en-GB\..
  en-GB.com_collection.ini
  en-GB.mod_collection_search.ini
  en-GB.mod_collection_menu.ini
\administrator\language\en-GB\..
  en-GB.com_collection.ini

```

with the specific suffix (ex. de-DE for German), in the desired Joomla language folder (ex. language/de-DE/) and translate the texts in the renamed file. Please note to follow the standard language suffix, in order to obtain compatibility with components like JoomFish, etc. (where the case is).

The structure of the language file is the following, where the text marked in red color is the one displayed in the component:

```

COLLECTION CATEGORIES=Categories
COLLECTION ITEMS=Items
COLLECTION BASKET=Cart
COLLECTION ORDERS HISTORY=Orders history

```

If you just want to change or modify the text, always edit only the text marked in red after =

For foreign language characters, HTML encoding should be used, like for example for "ä" a "ä" or for "ü" a "ü", etc.

5.2. CSS.

Most of the display, like background colors, alignments, font colors and sizes can be changed by modifying the CSS files, located under

- components\com_collection\css\
- administrator\components\com_collection\css\
- modules\mod_collection_multi\assets\css\

so that each webmaster could adjust the look to suit his own requirements and template.

Out of experience the best advice till now was to guide to the following solution, using the Mozilla Firefox browser. Just install the Firebug extension available for this browser, then use the INSPECT function. After the Firebug extension is installed on Firefox browser the workflow is the following:

- Activate Firebug from the browser status bar, by clicking on the "bug" icon.
- Use INSPECT ELEMENT to identify the CSS you want to modify
- After INSPECT ELEMENT is active, click on the area/item you want to change, in order to see the exact CSS code.
- In the Firebug window you will see all the needed information, like where the CSS file is located and also the exact definition you need to change for the inspected area/item.
- After identifying the needed code you can start altering the CSS file.
- Tipp: with Firebug you can first try some new codes, before putting them live.

For beginners, who never edited a CSS file before, I suggest them first to "google" a little bit, to see exactly what a CSS file is and what type of coding style is needed. A simple search will reveal on the Internet multiple, useful video tutorials and documents, explaining the usage of the Firebug extension.

Cascading Style Sheets (CSS) is the most widely used stylesheet language on the World Wide Web. It is standardised by the W3C and can be used to style any kind of XML document, including XHTML, SVG and XUL. It was conceived to ease the separation of content (XML) and presentation (CSS) of documents. CSS can be used to define and alter almost all presentation aspects of a document, like colours, font sizes and types, text direction, element sizes and positioning, etc.

Joomla provides many class- and id-attributes in its XHTML output, which can be used to alter its presentation through the use of CSS definitions for said classes and ids. Your Joomla web site uses CSS to keep the text,

background colors, module header colors, headings, etc. the same throughout your site. If you want to change the color of your content headings, your text, or background page color, you would do this from the CSS file. You can also change the colors of your links, the background of your menus, or the name of image files that show up.

3. Click on Item to Inspect

2. Enable Inspect Tool

1. Enable Firebug

Attention! Avoid making changes directly on a live platform, especially when the cart mode is activated. Use a testing environment to make all needed modifications and then just transfer the modifications. Just in case, before doing any changes, remind yourself of the first rule in the IT field: "always Backup!" Also perform regulate site backups in order to avoid any issues and data loss caused by 3rd parties.

5.3. Default Images.

Default component images can be replaced, by just overwriting the existing ones. The location can be easily identified with the Firebug extension (like mentioned under chapter 5.2.); just pay attention to the image sizes so that they match your own template and not to brake the display. Below, some default images along with their pathway.



components\com_collection\img_items\default.jpg



components\com_collection\images\png\bankwire.png



components\com_collection\images\png\paypal.png



components\com_collection\images\png\moneybookers.png

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6.1. Author.

Erik Folberth, Project Manager, SKEPSIS Consult.

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Detailed proceedings regarding Updates and Ticket-System are available under Customer FAQ's.

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6.4. Feedback.

We would appreciate any constructive feedback on this document.

Please let us have your suggestions or corrections in a special thread, available in our forum. Thank you!

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